

# CHAPEL WEDDINGS

Issued: Unknown

Revised: November 27, 2003

The Chapel of St. John the Evangelist of Huron College was consecrated as an Anglican Chapel in the Diocese of Huron and comes under the jurisdiction of the Bishop of Huron. By agreement with the Bishop of Huron and the Principal of Huron College, the following policies for weddings to be held in the Huron College Chapel have been established.

1. Any present or former faculty or staff member, student, alumnus, or resident of Huron College or member of a Huron College worshipping community, may ask to be married in the Huron College Chapel. While such a person is in attendance at the College or on the staff of the College their children may ask to be married in the Chapel. Members of the University community who have a pastoral relationship with a member of The University of Western Ontario chaplains' team may also ask to be married in the Huron College Chapel. **Permission will be granted at the discretion of the Chaplain.**
2. Normally weddings will be according to an approved service of the Anglican Church of Canada and of the Diocese of Huron. Wedding services of other recognized Christian bodies may be used with the express permission of the Bishop of Huron.
3. All Marriages will normally be presided over by the Rector. Otherwise, the solemnization of matrimony will be taken by an Anglican priest or deacon who is licensed to officiate at marriages in the Province of Ontario. The officiant may be assisted by a minister of another Christian community on the request of the parties to be married. Ordained ministers of other churches who are licensed to marry in Ontario may officiate with the express permission of the Rector and the Bishop of Huron. Special consideration will be given to members of The University of Western Ontario chaplains' team.
4. The parties to be married must be eligible to be married under the laws of Ontario and the Canons of the Diocese and the regulations set out by the Bishop of Huron. Where permission has been given for a minister of another church to officiate, the parties must be eligible under the requirements of that church.

## **PROCEDURE**

1. All requests to be married shall be made through the Rector of the Chapel directly by the parties concerned. In the case of a member of the clergy of another church officiating, the officiating minister intending to preside is responsible for all counselling, and for seeing the wedding is booked on the Chapel calendar to be kept by the Rector of the Chapel. The officiating minister is also responsible for making all the arrangements through the office of the Rector including the clearing of the date and time for the wedding with the central College calendar.
2. The Rector may marry couples by banns according to the regular requirements of the law. All other weddings must be by Government license.

3. The minimum honorarium for the officiating minister is \$100.00. The amount should depend on the circumstances of the parties being married. The normal honorarium, including pre-marital counselling is \$150.00.
4. All arrangements for music shall be made with the Director of Chapel Music. The standard minimum honorarium for any organist is \$100.00.
5. A donation (a tax receipt will be issued) \$300.00 is expected, but not required for the use of the Chapel to help defray maintenance and janitorial costs. In the case of financial hardship, this donation may be waived by the Rector alone.
6. The Rector or visiting officiating minister will make all the arrangements for flowers and for the setting up of the Chapel with the parties to be married and will clear these arrangements with the office of the Rector.
7. No confetti should be used in the Chapel or in the College.
8. Wedding receptions may be arranged through the Rector and the Director of Conference Services. However, the College program and/or other groups using the College may make it impossible for receptions to be held at certain times during the year.