

Technical guidelines for classroom presentations

Our equipment: The majority of Huron University College's classrooms are equipped with built-in PCs (VISTA, XP and Win 7 operating systems, accompanied with either Office 2003 or 2007). Technical support is also available for Macintosh users (Leopard/Snow Leopard OS).
* a list of rooms with equipment is attached *

USB stick (best): We recommend that presentations are on a USB stick rather than on your own laptop as most of the classrooms do not support laptop connectivity.

Pre-test your presentation We recommend that you pre-test your presentation on a computer other than the one you prepared it on. This will allow you to see if the embedded graphics in your presentation transfer properly from your home computer to Huron's.

Ethernet connections: All classrooms have Internet cable connections. The built-in computers and our laptops are registered with our service provider but your laptop will not be able to access the Internet via Ethernet connection.

Wireless connections: There is wireless access in some of the larger classrooms but you must have a UWO email account for wireless access or make arrangements with the Department of Communications and IT to get a guest login **in advance**.

Wireless available: Wireless connections are available in the following rooms:
V210, V214, W12, W112, W116, A1, The Great Hall, SAC, Library and Dining Hall

Using your own laptop: We don't recommend it, but if you do use your laptop be sure to bring a VGA adapter if you have a Mac Book. Be prepared to adjust your screen resolution to match that of our projector's. Please also know how to set up dual- monitors or mirrored imaging on your laptop.

Rooms with laptop connectivity: V214, W12, W116

Questions? Advance arrangements?

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**Huron Classroom and A/V Facilities
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Each classroom at Huron is equipped with:

Data Projector
Built-in Computer
VCR/DVD combo player
Amplifier & speakers
Overhead projector
Internet connection for the built-in computer
Remote controls (remote mouse, projector, etc)
All rooms have monitors

<u>Room</u>	<u>Data</u>	<u>Operating</u>	<u>Laptop</u>	<u>Wireless?</u>
	<u>Projector</u>	<u>system</u>	<u>connection</u>	
A1	NEC NP 500	Windows 7		yes
W4	Eiki LC-XB31	XP		
W6	NEC LT 265	Windows 7		
W8	NEC LT 265	Windows 7		
W12	3M MP8765	Windows 7	yes	yes
W17	NEC LT 265	Vista		
W18	NEC LT 265	Windows 7		
W101	NEC LT 265	Windows 7		
W102	NEC LT 265	XP		
W103	NEC LT 265	Windows 7		
W104	NEC LT 265	XP		
W106	3M MP8749	Windows 7		
W108	3M MP8749	Windows 7		
W112	3M MP8749	Windows 7		
W116	NEC NP4000	Windows 7	yes	yes
V207	NEC LT 265	Windows 7		
V208	Eiki LC-XB42	Windows 7		
V209	Eiki LC-XB31	XP		
V210	NEC NP510	Windows 7		
V214	3M MP8775i	XP	yes	yes

