

JPN4450 Japanese 4 (550(7942))
Japanese Program: French and Asian Studies
Faculty of Arts and Social Sciences, Huron University College
Fall/Winter 2017–2018

Instructor: Michiya Kawai (Office: A214: B, e-mail: mkawai@uwo.ca)
Class Hours: MW: 08:30-10:30 @ HC-W102
Office Hours: MW: 10:30-11:30, or by appointment

Textbook:

Kamada, O, et. al. 2012. 「新・生きた素材で学ぶ 中級から上級への日本語」 *Authentic Japanese: Progressing from intermediate to Advanced*. [New Edition] Tokyo: The Japan Times.

Suppl. Other reading materials will be distributed in class.
E-J/J-E Dictionaries, Any grammar reference book(s)

Course Description:

This course builds on the skills developed in [Japanese 3350](#) (or equivalence). Students will read such primary materials as newspaper and journal articles, develop skills in conversation and discussion of topics related to the readings and develop practical writing skills. This course is NOT designed for native speakers of Japanese who are already fluent in written Japanese. We consider those who finished high school in Japan as over-qualified for the course.

Prerequisite(s): [Japanese 3350](#) or placement test.

Extra Information: 4 hours, 1.0 course.

Course Learning Objectives:

- To acquire advanced communicative skills (speech and listening (at least at the Intermediate-High level, or higher, of the OPI scale)) of modern Japanese.
- To prepare for advanced reading/writing skills.
- To acquire knowledge about Japanese culture through reading materials.
- To acquire necessary computer skills for advanced Japanese study.

Class Methods:

The course consists of two kinds of tasks: language and grammar (rhetoric, discourse, etc.). The former will focus on developing the reading skills necessary for reading materials and the writing skills that can express 'complex' thoughts. These skills, combined, will enhance one's 'spoken' language in formal contexts. We will concentrate on further development of one's communicative competence, via situational drills, interviews, among others. The grammar section will review and clarify the formal aspects of Japanese language.

Methods of Evaluation/Assessment:

The composition of the grade will be as follows: section tests (15%), final interview (20%), homework assignments (15%), in-class quizzes (5%), in-class speech/composition at the end of each term (10+15=25%), and, class performance (20%). Due to the cumulative nature of the work, a passing grade will not, in general, be given to those students who, without proper excuses, miss 1/3 (or more) of the total class time for each semester.

SPECIAL INSTRUCTIONS:

- 1) Students must attend more than 70% of classes for both before and after the first interview (i.e. each term) (Cf. 5(ii)).
- 2) In principle, we will not make up section tests for a pedagogical reason.
 - i Under an inevitable condition, students with a valid excuse should contact the instructor for a prior consent, and, then, academic counselor for a proper excuse.
 - ii With a proper excuse, the final section test average grade will be assigned as the grade for the missing tests.
 - iii Any missing section test without a proper excuse will be graded as 0.
- 3) We will not make in-class quizzes, which constitute a part of the class performance grade.
- 4) Any compositions can be revised and resubmitted for further evaluation.
- 5) A student will receive an F automatically, if the student misses more than 1/3 of the total class hours (without proper excuses).

POLICY ON ATTENDANCE

Any student who, in the opinion of the instructor, is absent too frequently from class or laboratory periods in any course will be reported to the Dean (after due warning has been given). On the recommendation of the Department concerned, and with the permission of the Dean, the student will be debarred from taking the regular examination in the course.

SPECIAL EXAMINATION:

A special examination is any examination other than the regularly scheduled examination. Special exams will be allowed only on receipt of documentation verifying a serious illness or emergency that kept the student from writing the exam as originally scheduled. Such documentation is strictly confidential and kept in the student's file. In the case of missing a final exam for documented medical reasons, a special exam will be set by Academic Counseling.

Special exams will not be granted for occasions such as employment interviews, weddings, bar mitzvahs, family reunions, vacations, misreading the exam timetable, or oversleeping. Neither will special exams be granted in order to facilitate transportation arrangements, such as booking flights for home for Christmas or summer vacations. It is the policy of Huron [University] College to discourage informal arrangements by faculty which circumvent this regulation”

TENTATIVE SCHEDULE OF CLASSES: can be found after FASS Appendix

Program and Academic Counselling

Japanese students registered at Huron who require advice about modules and courses in JPN should contact Michiya Kawai, Coordinator for Japanese courses, the Department of French and Asian Studies, mkawai@huron.uwo.ca, A-214, 519-438-7224 ext. 330.

For information about other French and Asian Studies, students should contact the Acting Chair of the Department, Dr. Laura Wu, hwu1@huron.uwo.ca, A7, 519-438-7224 ext. 332

See the Academic Counselling website for information on services offered.

http://huronuc.ca/students/service_centre/academic_counselling/

Students interested in the exchange programs to Japan should contact the coordinator of the Japanese program: Michiya Kawai, mkawai@huron.uwo.ca, 519-438-7224 ext. 330

HURON UNIVERSITY COLLEGE
GUIDELINES ON COURSE OUTLINES

UWO Senate regulations regarding course outlines, and scheduling of assignments, tests and exams are found at: (<http://www.uwo.ca/univsec/handbook/exam/crsout.pdf>)

Of note, these regulations require:

- A written outline of each course offered by the department (or faculty), containing a general description of course content. If the course is taught by more than one instructor, the name of the person responsible for the course (course coordinator) shall be included in the outline.

Note: The policy of the University is that, when a course instructor wishes to change the evaluation procedure, as outlined in his or her course outline at the beginning of the year, prior approval must be obtained from the Dean of the faculty concerned.



Appendix to Course Outlines

Prerequisite Information

Students are responsible for ensuring that they have successfully completed all course prerequisites. Unless you have either the requisites for this course or written special permission from your Provost and Dean to enrol in it, you may be removed from this course and it will be deleted from your record. This decision may not be appealed. You will receive no adjustment to your fees in the event that you are dropped from a course for failing to have the necessary prerequisites.

Conduct of Students in Classes, Lectures, and Seminars

Membership in the community of Huron University College and the University of Western Ontario implies acceptance by every student of the principle of respect for the rights, responsibilities, dignity and well-being of others and a readiness to support an environment conducive to the intellectual and personal growth of all who study, work and live within it. Upon registration, students assume the responsibilities that such registration entails. The academic and social privileges granted to each student are conditional upon the fulfillment of these responsibilities.

In the classroom, students are expected to behave in a manner that supports the learning environment of others. Students can avoid any unnecessary disruption of the class by arriving in sufficient time to be seated and ready for the start of the class, by remaining silent while the professor is speaking or another student has the floor, and by taking care of personal needs prior to the start of class. If a student is late, or knows that he/she will have to leave class early, be courteous: sit in an aisle seat and enter and leave quietly.

Please see the *Code of Student Rights and Responsibilities* at: <http://www.huronuc.ca/CurrentStudents/StudentLifeandSupportServices/StudentDiscipline>

Technology

It is not appropriate to use technology (such as, but not limited to, laptops, cell phones) in the classroom for non-classroom activities. Such activity is disruptive and is distracting to other students and to the instructor, and can inhibit learning. Students are expected to respect the classroom environment and to refrain from inappropriate use of technology and other electronic devices in class.

Academic Accommodation for Medical/Non-Medical Grounds

Students who require special accommodation for tests and/or other course components must make the appropriate arrangements with the Student Development Centre (SDC). Further details concerning policies and procedures may be found at:

http://www.sdc.uwo.ca/ssd/?requesting_acc

a. Medical Grounds for assignments worth 10% or more of final grade: Go Directly to Academic Advising

University Senate policy, which can be found

at http://www.uwo.ca/univsec/pdf/academic_policies/appeals/accommodation_medical.pdf,

requires that all student requests for accommodation on medical grounds for assignments worth 10% or more of the final grade be made directly to the academic advising office of the home faculty (for Huron students, the “home faculty” is Huron), with supporting documentation in the form (minimally) of the Senate-approved Student Medical Certificate found

at: http://www.uwo.ca/univsec/pdf/academic_policies/appeals/medicalform_15JUN.pdf.

The documentation is submitted in confidence and will not be shown to instructors. The advisors will contact the instructor when the medical documentation is received, and will outline the severity and duration of the medical challenge as expressed on the Student Medical Certificate and in any other supporting documentation. The student will be informed that the instructor has been notified of the presence of medical documentation, and will be instructed to work as quickly as possible with the instructor on an agreement for accommodation. The instructor will not normally deny accommodation where appropriate medical documentation is in place and where the duration it describes aligns with the due date(s) of assignment(s). Before denying a request for accommodation on medical grounds, the instructor will consult with the Provost and Dean. The instructor’s decision is appealable to the Provost and Dean.

b. Accommodation on Medical Grounds for assignments worth less than 10% of final grade: Consult Instructor Directly

When seeking accommodation on medical grounds for assignments worth less than 10% of the final course grade, the student should contact the instructor directly. The student need only share broad outlines of the medical situation. The instructor **may** require the student to submit documentation to the academic advisors, in which case she or he will advise the student and inform the academic advisors to expect documentation. The instructor may not collect medical documentation. The advisors will contact the instructor when the medical documentation is received, and will outline the severity and duration of the medical challenge as expressed on the Student Medical Certificate and in any other supporting documentation. The student will be informed that the instructor has been notified of the presence of medical documentation, and will be instructed to work as quickly as possible with the instructor on an agreement for accommodation. The instructor will not normally deny accommodation where appropriate medical documentation is in place and where the duration it describes aligns with the due date(s) of assignment(s). Before denying a request for accommodation on medical grounds, the instructor will consult with the Provost and Dean. The instructor’s decision is appealable to the Provost and Dean.

c. **Non-medical Grounds: Consult Instructor Directly**

Where the grounds for seeking accommodation are not medical, the student should contact the instructor directly. Late penalties may apply at the discretion of the instructor. Apart from the exception noted below, academic advisors will not be involved in the process of accommodation for non-medical reasons.

Where a student seeks accommodation on non-medical grounds where confidentiality is a concern, the student should approach an academic advisor with any documentation available. The advisors will contact the instructor after the student's request is received, and will outline the severity and duration of the challenge without breaching confidence. The student will be informed that the instructor has been notified that significant circumstances are affecting or have affected the student's ability to complete work, and the student will be instructed to work as quickly as possible with the instructor on an agreement for accommodation. Before denying a request for accommodation where documentation has been submitted to an academic advisor, the instructor will consult with the Provost and Dean. The instructor's decision is appealable to the Provost and Dean.

Statement on Academic Offences

Scholastic offences are taken seriously and students are directed to read the appropriate policy, specifically, the definition of what constitutes a Scholastic Offence, at the following Web site: http://www.uwo.ca/univsec/pdf/academic_policies/appeals/scholastic_discipline_undergrad.pdf

Statement on Academic Integrity

The International Centre for Academic Integrity defines academic integrity as "a commitment, even in the face of adversity, to five fundamental values: honesty, trust, fairness, respect, and responsibility. From these values flow principles of behaviour that enable academic communities to translate ideals to action." (CAI Fundamental Values Project, 1999).

A lack of academic integrity is indicated by such behaviours as the following:

- Cheating on tests;
- Fraudulent submissions online;
- Plagiarism in papers submitted (including failure to cite and piecing together unattributed sources);
- Unauthorized resubmission of course work to a different course;
- Helping someone else cheat;
- Unauthorized collaboration;
- Fabrication of results or sources;
- Purchasing work and representing it as one's own.

Academic Integrity: Importance and Impact

Being at university means engaging with a variety of communities in the pursuit and sharing of knowledge and understanding in ways that are clear, respectful, efficient, and productive. University communities have established norms of academic integrity to ensure responsible, honest, and ethical behavior in the academic work of the university, which is best done when sources of ideas are properly and fully acknowledged and when responsibility for ideas is fully and accurately represented.

In the academic sphere, unacknowledged use of another's work or ideas is not only an offence against the community of scholars and an obstacle to academic productivity. It may also be understood as fraud and may constitute an infringement of legal copyright.

A university is a place for fulfilling one's potential and challenging oneself, and this means rising to challenges rather than finding ways around them. The achievements in an individual's university studies can only be fairly evaluated quantitatively through true and honest representation of the actual learning done by the student. Equity in assessment for all students is ensured through fair representation of the efforts by each.

Acting with integrity at university constitutes a good set of practices for maintaining integrity in later life. Offences against academic integrity are therefore taken very seriously as part of the university's work in preparing students to serve, lead, and innovate in the world at large.

A university degree is a significant investment of an individual's, and the public's, time, energies, and resources in the future, and habits of academic integrity protect that investment by preserving the university's reputation and ensuring public confidence in higher education.

Students found guilty of plagiarism will suffer consequences ranging from a grade reduction to failure in the course to expulsion from the university. In addition, a formal letter documenting the offence will be filed in the Provost and Dean's Office, and this record of the offence will be retained in the Provost and Dean's Office for the duration of the student's academic career at Huron University College.

All required papers may be subject to submission for textual similarity review to the commercial plagiarism detection software under license to the University for the detection of plagiarism. All papers submitted for such checking will be included as source documents in the reference database for the purpose of detecting plagiarism of papers subsequently submitted to the system. Use of the service is subject to the licensing agreement, currently between The University of Western Ontario and Turnitin.com.

Computer-marked multiple-choice tests and/or exams may be subject to submission for similarity review by software that will check for unusual coincidences in answer patterns that may indicate cheating.

Personal Response Systems ("clickers") may be used in some classes. If clickers are to be used in a class, it is the responsibility of the student to ensure that the device is activated and functional. Students must see their instructor if they have any concerns about whether the clicker is malfunctioning. Students must use only their own clicker. If clicker records are used to compute a portion of the course grade:

- the use of somebody else's clicker in class constitutes a scholastic offence,
- the possession of a clicker belonging to another student will be interpreted as an attempt to commit a scholastic offence.

Policy on Special Needs

Students who require special accommodation for tests and/or other course components must make the appropriate arrangements with the Student Development Centre (SDC). Further details concerning policies and procedures may be found at:

http://www.sdc.uwo.ca/ssd/?requesting_acc

Attendance Regulations for Examinations

A student is entitled to be examined in courses in which registration is maintained, subject to the following limitations:

1) A student may be debarred from writing the final examination for failure to maintain satisfactory academic standing throughout the year.

2) Any student who, in the opinion of the instructor, is absent too frequently from class or laboratory periods in any course will be reported to the Provost and Dean of the Faculty offering the course (after due warning has been given). On the recommendation of the Department concerned, and with the permission of the Provost and Dean of that Faculty, the student will be debarred from taking the regular examination in the course. The Provost and Dean of the Faculty offering the course will communicate that decision to the Provost and Dean of the Faculty of registration.

Class Cancellations

In the event of a cancellation of class, every effort will be made to post that information on the Huron website, <http://www.huronuc.ca/AccessibilityInfo> (“Class Cancellations”).

Mental Health @ Western

Students who are in emotional/mental distress should refer to Mental Health @ Western <http://www.uwo.ca/uwocom/mentalhealth/> for a complete list of options about how to obtain help.

Academic Advising

For advice on course selections, degree requirements, and for assistance with requests for medical accommodation [see above], students should contact an Academic Advisor in Huron’s Student Support Services (huronsss@uwo.ca). An outline of the range of services offered is found on the Huron website at: <http://www.huronuc.ca/CurrentStudents/AcademicAdvisorsandServices>

Department Chairs and Program Directors and Coordinators are also able to answer questions about their individual programs. Their contact information can be found on the Huron website at: <http://www.huronuc.ca/Academics/FacultyofArtsandSocialScience>

JPN4450 Japanese 4 Tentative Schedule Fall 2017

NB: The schedule is tentative: Subject to change

DATE TOPICS: ASSIGNMENTS

September

11 M Business Meeting
Introduction: Ch1

13 W AJCh1

18 M AJCh1

20 W AJCh1/AJCh2

25 M AJCh2

27 W AJCh2

October

02 M AJCh2

04 W Section Test #1 (Chs1&2)
AJCh3

~~09~~—M Thanks Giving: No Class

~~11~~—W Fall Reading Break: No Class

16 M AJCh3

18 W AJCh3

23 M AJCh3

25 W AJCh3

30 M AJCh3/AJCh4

November

01 W AJCh4

06	M	AJCh4
08	W	AJCh4
13	M	AJCh4
15	W	Section Test #2 (Chs 3&4) AJCh5
20	M	AJCh5
22	W	AJCh5
27	M	AJCh5
29	W	AJCh5

December

04	M	Presentation #1-1
06	W	Presentation #1-2

The winter schedule will be available in January, 2018.