

OUTGOING EXCHANGE INFORMATION SHEET

OVERVIEW	
OUTGOING EXCHANGE HOMEPAGE	huronatwestern.ca/outgoing-exchange
PERIODS OF STUDY	<ol style="list-style-type: none"> 1 Fall Term 2 Winter Term 3 Full Year <p>Note: Exact term dates vary per host institution.</p>
BEST TIME FOR EXCHANGE	<p>It is recommended that students go on exchange in their third year.</p> <p>Note: Going on exchange in your final term may delay your graduation date until the next convocation period.</p>
APPLICATION DEADLINES	<p>Fall Term: March 15</p> <p>Winter Term: September 30</p>
PRE-APPROVAL	
STEP 1	Attend Huron Exchange Information Session (see " http://huronuc.ca/events ").
STEP 2	Book a consultation with Huron's Exchange Team to review your interests, options, and general applicable timelines (contacts below).
STEP 3	<p>Determine your Top 3 Exchange choices.</p> <p>Exchanges programs: huronatwestern.ca/international-exchange-partners</p>
STEP 4	Apply online (includes \$50 CAD application processing fee).
HURON APPLICATION PORTAL	All students who apply online will be required to set up a Huron Application Portal account. This will allow students to submit and track their application, along with all required documents.
HURON APPLICATION REQUIREMENTS	<ul style="list-style-type: none"> • Exchange Statement (250 words) • Two Academic Reference Letters from Huron Instructors • Copy of Resume • Online Statement of Account • Travel Waiver • Acknowledgment of Assumption of Risk and Waiver • Outgoing Emergency Contact Form <p>All forms can be found at huronatwestern.ca/outgoing-exchange</p>
POST-APPROVAL	
STEP 5	If approved by Huron, you will be provided with an Application Form for the host institution.

HOST INSTITUTION APPLICATION REQUIREMENTS AND DEADLINES	Requirements and deadlines vary per institution. Refer to the Exchange Partners page: uronatwestern.ca/international-exchange-partners
STEP 6	Complete MANDATORY online Pre-Departure Workshops on OWL and upload Certificate of Completion to your Huron Application Portal.
STEP 7	Identify and obtain required immigration documents. https://travel.gc.ca/travelling/living-abroad/studying
STEP 8	Connect with Academic Advising to discuss course options and approval process.
STEP 9	Arrange to have courses pre-approved by appropriate Program Chair at Huron.
STEP 10	Complete and submit: • Course Approval Form
STEP 11	Connect with host institution to enrol in courses. Note: Exchange courses will appear as Pass/Fail on your Huron transcript. If grades are required for post-graduate endeavours, you may need to provide both your Huron transcript and host institution transcript. Course availability may be limited upon arrival at the host institution.
STEP 12	Arrange for off-campus housing, if residence is not available.
PRE-DEPARTURE	
STEP 13	Attend MANDATORY Pre-Departure session.
STEP 14	Pay tuition to Huron, NOT your host institution.
WHILE ON EXCHANGE	
ORDER TRANSCRIPT	Upon completion of courses, order sealed copy of transcript (ensure it is in English) to be sent directly to Huron. Once received, your transfer credits will be added to your Academic Record.
CONNECT WITH US!	EXCHANGE APPLICATION/DOCUMENTATION: Meklit Haile <i>Coordinator, Partnerships and Pathways</i> mhaile2@huron.uwo.ca ACADEMIC ADVISING: Laura Sedgwick <i>Academic Advisor</i> lsedgwi@huron.uwo.ca

NOTE: This outline is specific to Huron students. Steps may vary based on the requirements of your home campus.

Last Updated: December 10, 2021