

# FIRST YEAR REGISTRATION

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## SELECTING FIRST-YEAR CLASSES

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### GENERAL OVERVIEW

First year at Huron is considered to be general. Students are not officially admitted into a program until their second year. In first year, students are encouraged to take 1000 level courses from a variety of subjects including the 1000 level prerequisite courses that are required to get into their program of choice. It is recommended that first year students select the following:

- 5.0 courses, made up of full-year (1.0 credit) courses and one-term (0.5 credit) courses, with 5 courses in each term (a balanced timetable) from courses numbered 0001-1999. There may be implications when taking less than 5.0 credits. Students should refer to Scholarship and OSAP criteria, International Student Status requirements and Ivey Admission requirements.
- At least one course from two of the three categories Social Science (A), Arts and Humanities (B) and Science (C). Before graduation, at least 1.0 course from each of the categories Social Science (A), Arts and Humanities (B) and Science (C) must be taken.
- At least four different subjects with no more than 2.0 courses in any one subject.
- A minimum of 3.0 of the 5.0 courses (or 60% of course load) to be taken at Huron and if a course is offered at Huron, it must be taken at Huron's campus.
- At least 1.0 essay course (designated E, or combination of Fs and/or Gs) Please note: 5.0 first-year courses are required to graduate. If you have received transfer credit (from AP, IB or previous postsecondary studies) discuss this with your Academic Advisor Students may use a maximum of 7.0 first-year courses toward their Western degree.
- First-year courses are courses at the 1000 level (courses numbered 1000-1999 ie. Writing 1021F, Philosophy 1250G). Some courses at the 0000 level (ie. Math 0110B) will count as a first-year course. Check with your Academic Advisor for further assistance.

### PROGRAM OF REGISTRATION

Most first-year students are admitted into the general first-year program. When you are selecting courses, you should explore the modules/programs that you are interested in pursuing. Progression into a module such as Specialization, Major and/or Minor requires specific pre-requisite courses. Some programs, such as the Bachelor of Management and Organizational Studies, are more prescribed with fewer options to choose from in the first year.

The program of registration in which you are placed in first year does not limit your future choices. After first year, your program of registration will be determined by your module selection, made in February/March (Intent to Register period) of your first year. University is an opportunity to explore new subjects. When selecting your first-year courses you should choose courses that you are interested in taking. It's important for you to enjoy what you are studying – you'll be more successful if you do. If you're not sure about a program, look ahead in the Academic Calendar and find out what you will be taking beyond your first year. This will help you to make informed decisions when you are selecting your courses. [westerncalendar.uwo.ca/Modules.cfm?SelectedCalendar=Live&ArchiveID=](http://westerncalendar.uwo.ca/Modules.cfm?SelectedCalendar=Live&ArchiveID=)

## THINGS TO KEEP IN MIND:

- Select first-year courses that keep your options open for a variety of modules/programs.
- Explore beyond first year and look ahead at the programs/modules in the Academic Calendar.
- Some programs require more than one pre-requisite course.
- Courses have limited space available so it is wise to register early to ensure you can access your preferred courses.

## THE MODULE STRUCTURE

The modular degree structure affords the opportunity to combine various subjects from different Departments and Faculties. The chart below shows how modules can be combined in the three different types of degrees offered. The modules taken must fit within these degree structures. See Faculty and Department listings for details. Combinations other than those listed below have not been approved; consequently, they may not be taken. Enrolment in some modules may be limited. The module is a collection of courses that define an area of study. The number of courses included in the module is defined by the amount of specialization in the topic. All courses included in the module are designated by a Department, Faculty, or Affiliated University College. The differences between Honours and non-Honours modules is primarily grade requirements, but there may be some course differences as well. Review module requirements in Academic Calendar for details on a specific module.

DEGREE TYPE	AVAILABLE MODULE COMBINATIONS
<b>Honours Bachelor Degree (4-year)</b> 15.0 courses after first year	Honours Specialization Honours Specialization-Major Honours Specialization-Minor Honours Specialization Major-Major
<b>Bachelor Degree (4-year)</b> 15.0 courses after first year	Specialization Specialization-Major Specialization-Minor Major Major-Major Major-Minor(s)
<b>Bachelor Degree (3-year)</b> 10.0 courses after first year	Major Major-Minor Minor-Minor

## THINGS TO KEEP IN MIND:

- Honors Specialization (9.0 or more specified courses)
- Specialization (9.0 or more specified courses)
- Major (6.0 - 7.0 specified courses)
- Minor (4.0 - 5.0 specified courses)

*Note: Not all departments offer all these Modules*

## READING THE COURSE CALENDAR

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**Course Numbers:** All courses have course names and course numbers. Many course numbers include suffixes. It is critical that you understand what these suffixes mean when selecting courses.

SUFFIX	EXAMPLE	EXPLANATION
No suffix	Chinese 1150	1.0 (full) not designated as an essay course *
A	Economics 1021A	0.5 (half-course) first term*
B	Economics 1022B	0.5 (half-course) second term*
E	English 1035E	1.0 (full) essay course
F	Writing 1025F	0.5 (half-course) first term essay
G	Writing 1025G	0.5 (half-course) second term essay

\* A course may still contain a writing component, even if it is not designated an essay course.

In the Academic Calendar, ie. Math 0110A/B or Writing 1025F/G. The Western timetable will confirm the specific term in which the course is offered. Please note that Writing 1025F and Writing 1025G are the same course. Courses which share the same course number but offered in different terms are the same course.

### GLOSSARY OF TERMS

**Anti-requisite:** Courses that overlap sufficiently in course content that both cannot be taken for credit.

**Pre-requisite:** A course that must be successfully completed prior to registration for credit in the desired course.

**Co-requisite:** A course that must be taken concurrently with the desired course.

**Essay course:** A course with written assignments (excluding examinations) totaling a minimum of 3,000 words for a full-year (1.0) course.

**SOAR SESSIONS** – Refer to [huronatwestern.ca](http://huronatwestern.ca) for additional information

## NAVIGATING THE TIMETABLE

All of the courses available at the Affiliate Colleges and Western are listed in the Timetable. Courses in the timetable are listed alphabetically by program and can be found in the Draft My Schedule Tool [draftmyschedule.uwo.ca/](http://draftmyschedule.uwo.ca/)

### EXAMPLE 1: LECTURE-ONLY COURSE

CLASS	CLASS CMP	CLASS NO.	DAYS	START TIME	END TIME	BUILDING/ ROOM	INSTRUCTOR
550	LEC	6457	M	9:30 AM	11:30 AM	HC-W12	Irwin
550	LEC	6457	W	9:30 AM	10:30 AM	HC-W12	Irwin
551	LEC	6515	Tu	9:30 AM	11:30 AM	HC-W12	Scrogie
551	LEC	6515	Th	9:30 AM	10:30 AM	HC-W12	Scrogie

### EXAMPLE 2:

CLASS	CLASS CMP	CLASS NO.	DAYS	START TIME	END TIME	BUILDING/ ROOM	INSTRUCTOR
550	LEC	6499	M/W	11:30 AM	12:30 AM	HC-W12	Bell
551	TUT	7583	M	1:30 PM	2:30 AM	HC-A1	TBD
552	TUT	7584	Tu	11:30 AM	12:30 PM	HC-A1	Peace
553	TUT	7585	W	1:30 PM	2:30 PM	HC-A1	Bell

In this situation you would choose the lecture section.

### EXAMPLE 3: LECTURE / LAB COURSE

CLASS	CLASS CMP	CLASS NO.	DAYS	START TIME	END TIME	BUILDING/ ROOM	INSTRUCTOR
550	LEC	6394	Tu/Th	11:30 AM	1:30 PM	HC-W12	Tsang
551	LEC	6395	Tu/Th	1:30 PM	2:30 PM	HC-A1	Tsang
552	LAB	8869	M	11:30 AM	2:30 PM	HC-V107	TBD
553	LAB	6401	W	10:30 PM	11:30 AM	HC-V107	Dumas
555	LAB	6402	Th	10:30 AM	11:30 AM	HC-V107	TBD

In this situation you would choose ONE the lecture section and ONE lab section.

# DEGREE REQUIREMENTS

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The requirements listed here are not program specific. Rather, they are requirements that are necessary for all Huron students. That is, before you can graduate, you must meet the requirements listed below (in addition to your modular requirements). Please consult the Western Academic Calendar website for specific module requirements and additional information.

## NUMBER OF CREDITS

- Three year degree: 15.0 credits or more
- Four year degree: 20.0 credits or more
- You must take at least 5.0 first year credits; up to 7.0 first year credits can count towards your degree

## BREADTH REQUIREMENT

- At least 1.0 credits from each Category A (Social Science), Category B (Arts and Humanities), and Category C (Math and Science)
- At least two Categories must be fulfilled at the first year level

## ESSAY REQUIREMENT

- 2.0 essay credits (at least 1.0 must be at 2000 level or above)

## GRADES AND FAILS

- To graduate, your cumulative and modular average must be at least 60% (depending on your module, the grade requirement may be higher)
- If you have more than 6.0 Fs on your academic record, you will be required to withdraw

## NUMBER OF COURSES IN THE SAME SUBJECT

- Three-year degree: Up to 9.0 credits can be in the same subject (including first year courses)
- Four-year degree: Up to 14.0 credits can be in the same subject (including first year courses)

## REPEATING A COURSE

- Students may be permitted to repeat a course up to three times, in certain instances. The grade achieved in the most recent attempt is the only one that counts towards your cumulative and modular average.



## MOS - WHAT COURSES SHOULD I TAKE IN FIRST YEAR?

All Huron students take a general first year. If you would like to study MOS (Management and Organization Studies), below are the courses you need for each of the primary MOS streams. Students must refer to the Academic Calendar for details regarding the number of courses and grades that they need to achieve to be admitted into their preferred MOS module.

FINANCE AND ADMINISTRATION	ACCOUNTING	ORGANIZATIONAL STUDIES, POLICY & ETHICS	BUSINESS INTELLIGENCE	MARKETING AND SUSTAINABILITY
1.0 Business 1220E	1.0 Business 1220E	1.0 Business 1220E	1.0 Business 1220E	1.0 Business 1220E
<b>1.0 Math credits from:</b> <ul style="list-style-type: none"> <li>■ Mathematics 1225A/B</li> <li>■ Mathematics 1229A/B</li> <li>■ Mathematics 1600A/B</li> <li>■ Calculus 1000A/B</li> <li>■ Calculus 1301A/B</li> <li>■ Calculus 1501A/B</li> </ul>	<b>1.0 Math credits from:</b> <ul style="list-style-type: none"> <li>■ Mathematics 1225A/B</li> <li>■ Mathematics 1228A/B</li> <li>■ Mathematics 1229A/B</li> <li>■ Mathematics 1600A/B</li> <li>■ Calculus 1000A/B</li> <li>■ Calculus 1301A/B</li> <li>■ Calculus 1501A/B</li> </ul>	<b>1.0 Math credits from:</b> <ul style="list-style-type: none"> <li>■ Mathematics 1225A/B</li> <li>■ Mathematics 1228A/B</li> <li>■ Mathematics 1229A/B</li> <li>■ Mathematics 1600A/B</li> <li>■ Calculus 1000A/B</li> <li>■ Calculus 1301A/B</li> <li>■ Calculus 1501A/B</li> </ul>	<b>1.0 Math credits from:</b> <ul style="list-style-type: none"> <li>■ Mathematics 1225A/B</li> <li>■ Mathematics 1228A/B</li> <li>■ Mathematics 1229A/B</li> <li>■ Mathematics 1600A/B</li> <li>■ Calculus 1000A/B</li> <li>■ Calculus 1301A/B</li> <li>■ Calculus 1501A/B</li> </ul>	<b>1.0 Math credits from:</b> <ul style="list-style-type: none"> <li>■ Mathematics 1225A/B</li> <li>■ Mathematics 1228A/B</li> <li>■ Mathematics 1229A/B</li> <li>■ Mathematics 1600A/B</li> <li>■ Calculus 1000A/B</li> <li>■ Calculus 1301A/B</li> <li>■ Calculus 1501A/B</li> </ul>
<b>1.0 Economics credits:</b> <ul style="list-style-type: none"> <li>■ Economics 1021A/B AND</li> <li>■ Economics 1022A/B</li> </ul>	<b>1.0 Economics credits:</b> <ul style="list-style-type: none"> <li>■ Economics 1021A/B AND</li> <li>■ Economics 1022A/B</li> </ul>	<b>1.0 Economics credits:</b> <ul style="list-style-type: none"> <li>■ Economics 1021A/B AND</li> <li>■ Economics 1022A/B</li> </ul>	<b>1.0 Economics credits:</b> <ul style="list-style-type: none"> <li>■ Economics 1021A/B AND</li> <li>■ Economics 1022A/B</li> </ul>	<b>1.0 Essay credits from:</b> <ul style="list-style-type: none"> <li>■ Writing 1021F/G</li> <li>■ Writing 1025F/G</li> <li>■ Designated essay course 1000-1999 E or F/G</li> </ul>
<b>0.5 Computer Science credit from:</b> <ul style="list-style-type: none"> <li>■ Computer Science 1032A/B</li> <li>■ MOS 1033A/B</li> </ul>	<b>0.5 Computer Science credit from:</b> <ul style="list-style-type: none"> <li>■ Computer Science 1032A/B</li> <li>■ MOS 1033A/B</li> </ul>	<b>1.0 Elective credits:</b> <ul style="list-style-type: none"> <li>■ Designated essay course numbered 1000-1999 E or F/G</li> </ul>	<b>0.5 Computer Science credit from:</b> <ul style="list-style-type: none"> <li>■ Computer Science 1032A/B</li> <li>■ MOS 1033A/B</li> </ul>	<b>2.0 Elective credits from:</b> <ul style="list-style-type: none"> <li>■ From courses numbered 1000-1999</li> </ul>
<b>0.5 Essay credit:</b> <ul style="list-style-type: none"> <li>■ Designated essay course numbered 1000-1999 E or F/G</li> </ul>	<b>0.5 Essay credit:</b> <ul style="list-style-type: none"> <li>■ Designated essay course numbered 1000-1999 E or F/G</li> </ul>		<b>1.5 Elective credit:</b> <ul style="list-style-type: none"> <li>■ From courses numbered 1000-1999</li> </ul>	
1.0 Elective credits	1.0 Elective credits	1.0 Elective credits		

# PLAN YOUR SCHEDULE

Course registration is done online through the Student Centre ([student.uwo.ca](http://student.uwo.ca)). If you haven't already activated your account, you will need to do so. Please follow the directions to activate your Western Identity.

## STEP 1: ACCESS YOUR STUDENT CENTRE

Access your Student Centre by entering your Western ID and password. Remember to ensure that your computer cookies are enabled and pop-up blockers are set to allow pop ups from student.uwo.ca. If you have trouble logging in to Student Centre call the Student Central Helpline at 519-661-2100 (Monday to Friday 9 a.m. to 4 p.m.)

## STEP 2: DRAFT YOUR SCHEDULE

Use Draft My Schedule to help you build an individual conflict-free class schedule. Log into Student Centre ([student.uwo.ca](http://student.uwo.ca)) or Draft My Schedule ([draftmyschedule.uwo.ca](http://draftmyschedule.uwo.ca)). Begin choosing your courses found in Western Timetable <https://studentservices.uwo.ca/secure/timetables/mastertt/ttindex.cfm>

Note: This tool does not import your course selections into your Student Center. It allows you to create and play with your preferred timetable in order to prepare for course registration in Student Center.

## FIRST YEAR COURSES

For a complete list of First Year courses at Huron, see the Courses page (<https://www.westerncalendar.uwo.ca/Courses.cfm?SelectedCalendar=Live&ArchiveID=>) in the Academic Calendar and filter for 1000-1999 level courses. NOT ALL COURSES ARE OFFERED EACH TERM.

▼ FILTER BY:

<b>CAMPUS</b>	<b>COURSE LEVEL</b>	<b>SUBJECT</b>	<b>BREADTH CATEGORY</b>
<input type="checkbox"/> Western Main Campus	<input type="checkbox"/> 0001-0999	Show All	<input type="checkbox"/> CATEGORY A ⓘ
<input type="checkbox"/> Brescia University College	<input type="checkbox"/> 1000-1999		<input type="checkbox"/> CATEGORY B ⓘ
<input type="checkbox"/> Huron University College	<input type="checkbox"/> 2000-2999		<input type="checkbox"/> CATEGORY C ⓘ
<input type="checkbox"/> King's University College	<input type="checkbox"/> 3001-3999	<b>COURSE TYPE</b>	
	<input type="checkbox"/> 4001-4999	<input type="checkbox"/> Display Essay Courses only	<input type="button" value="SEARCH"/>
		<input type="checkbox"/> Display Non-Essay Courses only	<input type="button" value="CLEAR FILTERS"/>

## HURON CAMPUS RESIDENCY GUIDELINES

If you are a Huron student, you:

- must register for a course at Huron if it is offered at Huron;
- must ensure at least 60% of your courses are taken at Huron each academic year.

If you are a part-time student, and are taking only one course, you cannot take the course outside of Huron's campus.

## STEP 3: REGISTER IN COURSES

1. On Student Centre, under the "Academics" Section, click on "Enroll in Classes."
2. Enter the class number or use "Search for class" to find a course by subject and/or course number. Course numbers can be easily located on your Draft My Schedule timetable.
3. Select the appropriate class and lab/tutorial components, if necessary.
4. Select "Next" to add class to the "Course Enrollment" Worksheet.
5. Click on "Proceed to Step 2 of 3" to confirm.
6. Click "Finish Enrolling."
7. Review the results for errors or warnings.
8. Select "My Class Schedule" to view course(s) successfully added.